

## **SWAFFHAM TOWN COUNCIL**

You are hereby summoned to a Finance & General Purposes Committee meeting of the Town Council held on **Wednesday 21<sup>st</sup> April 2004 at 7.30pm** in the Assembly Rooms Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop  
**Town Clerk**

<b>COMMITTEE CONSISTS OF ALL COUNCILLORS</b>
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Summons issued Thursday 15 <sup>th</sup> April 2004
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### **AGENDA from 7.30 p.m**

1. To receive **APOLOGIES FOR ABSENCE.**
2. To receive **DECLARATIONS OF INTEREST – for items included on the Agenda.**
3. **ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960 – following the exclusion of the public & press -** To receive and consider report from Architect Gerry Burns.

### **(short adjournment to allow members of the public & press to arrive)**

4. To receive and agree **MINUTES** of Finance & G.P. meeting held on 3<sup>rd</sup> Dec. 2004.
5. To consider **QUARTERLY FINANCIAL REPORT.**
  - 5.1. *To receive financial report from the Responsible Finance Officer.*
    - a) *To receive Accounts (Receipts & Payments 2003/04.*
    - b) *To receive report from Internal Auditor.*
6. To consider **FINANCE/BUDGET for the following:**
  - 6.1. A request for support from Swaffham Crime Prevention Panel.
  - 6.2. The cost of providing a Litter Bin outside the Cemetery gate.
7. To receive and consider **PLANNING ISSUES:**
  - 7.1. To consider late planning applications received at the discretion of the Mayor.
  - 7.2. To consider a Council Policy on Gaming Machines in unlicensed premises.
  - 7.3. To receive notification of Street Naming & numbering – Barlow Mews, Swaffham
  - 7.4. To discuss and agree response to Breckland Housing Strategy Consultation.