

# **SWAFFHAM TOWN COUNCIL**

You are hereby summoned to a Finance & General Purposes Committee meeting of the Town Council held on **Wednesday 6<sup>th</sup> December 2006 at 7.00pm** in the Council Chamber, Town Hall, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop  
**Town Clerk**

## **COMMITTEE FOR THE BUDGET MEETING CONSISTS OF ALL COUNCILLORS**

*Councillors please note that on receipt of your Draft Budget papers, the Town Clerk is available by appointment in the period leading into the Budget Meeting on 6<sup>th</sup> December to discuss and clarify all information or recommendations.*

Summons issued Friday 24<sup>th</sup> November 2006

## **AMENDED AGENDA**

1. To receive APOLOGIES FOR ABSENCE.
2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.
3. To receive and agree MINUTES of Finance & G.P. meeting held on 4<sup>th</sup> October 2006.
4. To consider QUARTERLY FINANCIAL REPORT from the Responsible Finance Officer to include:-
  - 4.1 To receive Accounts to date Receipts & Payments 2006/07.
  - 4.2 To receive report from Internal Auditor.
5. To receive and consider application for short-term interim continuation funding from SWAFFHAM MUSEUM LTD.

### **6.(a) To receive and consider the following PLANNING APPLICATIONS**

<b>3PL/2006/1509/A Externally illuminated sign. Nationwide Building Society, 5a Market Place.</b>	<b>Amendment to: 3PL/2006/1560/F Two storey side extension, porch and conservatory, detached games room and garage. 40 King Street. Ms. L. Dahl</b>
<b>3PL/2006/1650/F Extension to dwelling. 8 Nelson Crescent. Mr. S. Garrod and Ms L. Merrit</b>	

6. (b) To receive and consider a BUDGET presentation by the Town Clerk for 2007/08. To also debate and consider recommendations issues from the Budget Report in each cost centre as follows:-

- 6.1. Capital Projects
- 6.2. Administration & Miscellaneous
- 6.3. Equipment
- 6.4. Town Hall
- 6.5. Open Spaces
- 6.6. Amenities & Agency
- 6.7. Allotments
- 6.8. Cemetery
- 6.9. Market
- 6.10. To agree and recommend to full Council the Precept requirements for 2007/08.