

SWAFFHAM TOWN COUNCIL

You are hereby summoned to a meeting of the Open Spaces & Amenities Committee to be held on Wednesday 30th June 2010 at **7.00pm** at the Town Hall, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop
Town Clerk

COMMITTEE CONSISTS OF THE FOLLOWING:-

Mr. I. Sherwood (Mayor) , Mrs. T. Jennison (Deputy Mayor), Mrs S. Matthews, Mr. D. Harman, Mr. D. Butters, Mrs. S. Lister, Mr. F. Sharp, Mrs. J. Skinner & Mr. Howard Marshall (SCALGA).

Swaffham Town Council, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ Telephone 01760 722922 Fax: 01760 720469 E-mail richard@swaffhamtowncouncil.gov.uk

AGENDA

1. To receive Apologies & Reasons for Absence.
2. To receive Declarations of Interest – for items on the Agenda.
3. To receive and agree MINUTES for Wednesday 7th April 2010.
4. To receive report re: OPEN SPACES Allotments
 - 4.1. To receive report re-recent training event relating to updating Allotment rules & regulations.
 - 4.2. To receive a report re: 3 month inspection on all allotments.
 - 4.3. To report on any on-going issues in relation to the allotments.
 - 4.4 To receive a report from SCALGA representative.
- Cemetery/Churchyard
 - 4.5. To receive report following meeting with PCC on 22nd June.
- Northwell Pool
 - 4.6. To receive report re: management issues.
- The Shambles
 - 4.7. To receive a report re: Litter in the Shambles.
- Swaffham in Bloom.
 - 4.8. To receive details re- Swaffham In Bloom.
5. To receive report on CIVIC Amenities
 - 5.1. To receive report re: Honorary Citizen photographs & badges.
 - 5.2. To receive report on the Mayor's Reception.
 - 5.3. To receive report on the Pedlars Sign.
 - 5.4. To discuss a policy for the care of the War Memorial.
6. To receive Committee Reports.
 - 6.1. To receive update from the Market Committee.
 - 6.2. To receive update from the Recreation Ground Committee.
7. To discuss the draft report on Town Council Committee Structure.
8. To agree date of next meeting - 6th October 2010.