

SWAFFHAM TOWN COUNCIL

You are hereby summoned to a Finance & General Purposes Committee meeting of the Town Council held on **Wednesday 23rd February 2011 at 6.00pm** in the Town Hall, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop
Town Clerk

COMMITTEE CONSISTS OF THE FOLLOWING COUNCILLORS:-

Cllr I. Sherwood (Mayor), Cllr T. Jennison (Deputy Mayor and Cllrs. C Gunner, P Darby, D Wickerson, J Skinner and S Matthews

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Summons issued Thursday 17th February 2011

AGENDA

- 1. To receive APOLOGIES FOR ABSENCE.**
- 2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.**
- 3. To receive & approve MINUTES:-**
 - 3.1. Finance & G.P. meeting held on 1st December 2010.
- 4. To receive and consider reports from Committees, representatives or outside bodies:-**
 - 4.1. SCALGA report on allotments by Christine Wright.
 - 4.2. Market Committee.
 - 4.3. Recreation Ground Committee.
 - 4.4. Town Partnership Committee.
 - 4.5. Youth Council.
 - 4.6. Internal Auditors' report from Tony Lawlor.
- 5. To consider FINANCIAL REPORT from the RFO:**
 - 5.1. ****Accounts to date for Income & expenditure 2010/11.**
 - 5.2. **Cash-flow and Cost Centre progress report for 2010/11.**
 - 5.2.1. *Capital Projects*
 - 5.2.2. *Asset Management Fund*
 - 5.2.3. *Town Hall*
 - 5.2.4. *Administration & Miscellaneous*
 - 5.2.5. *Market – including a report on writing off long standing bad debts*
 - 5.2.6. *Northwell Pool*
 - 5.2.7. *Youth Council*
 - 5.2.8. *Allotments*
 - 5.2.9. *Recreation Ground*
 - 5.2.10. *Toilets & TIC*
 - 5.2.11. *Cemetery & Churchyard*
 - 5.2.12. ****Open Spaces – including report re- Play Areas/open Spaces.**
 - 5.2.13. *Amenity & Agency*
 - 5.2.14. *Precept*
- 6. To confirm date of NEXT MEETING on Wednesday 20th April 2011 at 7pm.**