

SWAFFHAM TOWN COUNCIL

Minutes of the Finance and General Purposes meeting on Wednesday 26th July 2006 at 7.00p.m. in the Council Chamber, Town Hall, Swaffham.

Present: Mayor Cllr S. Matthews (in the chair)

Councillors: - Mrs C. Baker, Mr D. Butters, Mrs P. Buxton,
Mrs A. Greaves, Mrs Lister, Cllr Sherwood.
Cllr Sharpe was in attendance but did not take part in the meeting.

Clerk:- Mr R. Bishop.
Deputy Clerk:- Mrs M. Meyrick
Internal Auditor:- Mr B. Clements

1. APOLOGIES FOR ABSENCE.

1.1. There were no apologies for absence.

2. DECLARATIONS OF INTEREST – for items included on the Agenda.

2.1. There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING

3.1. The minutes of the Finance and General Purposes Committee of the 24th May 2006 were agreed and signed as a true record by Mayor.

4. QUARTERLY FINANCIAL REPORT

4.1. The Receipts and Payments for 2003/07 were circulated to Councillors and the Clerk gave a full report regarding this.

4.2. Councillors were each given a copy of the Internal Auditors report for March to June 2006.

4.3. The Clerk gave an interim report on the end of year accounts to the 31st March 2006. He reported that there had been problems with the computerised accounting software which resulted in the carry forward balances being locked in. Once this has been resolved the Clerk will distribute a draft copy of the end of year accounts for consideration.

4.4. Councillors were given draft amendments to the financial risk assessment for consideration.

<p>It was agreed to approve the amendments to the Financial Risk Assessment.</p>

4.5. Councillors were given details of the estimates received for the removal and renovation of the Church Clock. Cllr Sherwood proposed and Cllr Butters seconded to agree an additional £3000 for the restoration of the clock face and the cost of the stonemasonry. However the additional balance must be stopped from another capital project. And a press release so the towns people know how much it will cost, issue the photo as well. There followed a discussion. At this point Cllr Sherwood withdrew his proposal. It was suggested that a special meeting was set up with the trustees from the Town Estate to discuss any grant

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request. Cllr Sherwood proposed and Cllr Butters seconded to approach the town estate to see what they are prepared to give before any decision is made.

The proposal to approach the town estate to see what they are prepared to give before any decision is made was lost with 3 votes for and 4 against.

Cllr Buxton proposed and Cllr Butters seconded to go ahead with the removal of the clock face using the cheapest method, to allow the stone masonry to be repaired as a minimum within the £3385 cost agreed but to approach the Town Estate for a larger grant.

It was agreed with 4 votes for and 3 against to remove the clock face, to carry out repairs to the stone masonry at a minimum within the £3385 already agreed but to approach the Town Estate for a grant.

4.6. The committee were given details regarding the proposal to take on the TIC building from Breckland Council. Cllr Buxton proposed and Cllr Sherwood seconded to agree in principle to take on the building but for this issue be placed on a later agenda subject to financial figures coming from Breckland.

It was agreed in principle for the Town Council to take on the Tourist Information building including the toilets but this issue is to be placed on a future agenda once financial information has been received from Breckland District Council.

4.7. A grant request has been received and circulated to Councillors from the Rotary Club. Cllr Sherwood proposed and Cllr Butters seconded not to give a grant.

It was unanimously agreed not to issue a grant to the Rotary Club.

4.8. The committee were given details of early budget amendments for the current year and budget considerations for 2007/08. Cllr Lister proposed and Cllr Butters seconded to have allotment judging take place. The first prize would be free rent for a year and second prize to be 6 months free rent.

It was agreed to carry out allotment judging. The 1st prize to be 1 years free rent and 2nd prize to be 6 months free rent.

Cllr Butters proposed that the prizes for next years allotment competition to be the same as this years. There was no seconder for this proposal.

5.1. PLANNING APPLICATIONS:-

3PL/2006/1079/0 Erection of dwelling. 8 Wolferton Drive. Mr. & Mrs. C.A. Gayton. NO OBJECTION	3PL/2006/1002/CU Change of use from residential house to bed and breakfast . Repton House, 11 Oaks Drive. Mr. Gary & Mrs. Jackie Marsh OBJECTION – Inappropriate area, additional traffic, disturbance to local residents and bad junction.
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