

SWAFFHAM TOWN COUNCIL - RECREATION GROUND COMMITTEE

Minutes of a Recreation Ground Committee Meeting held on Monday 13th June 2011 at 7.00p.m in the Council Chamber, Town Hall, Swaffham..

Present:- Cllr. Sheila Lister (in the Chair)
Cllr. Anne Tigue, Cllr Amy Head, Cllr Jill Skinner, Sally Palmer, Carol Baker.

Town Clerk: Mr Richard Bishop.
Receptionist & Clerical Assistant: Ms Kerry Furnass.

1. APOLOGIES FOR ABSENCE.

- 1.1. Cllr. Matthew Edwards – Personal.
- 1.2. Cllr.Charles Gunner – Holiday.
- 1.3 Vicky Mason – Work commitments.

2. DECLARATIONS OF INTEREST.

- 2.1. There were no declarations of interest.

3. MINUTES.

- 3.1. The Minutes of Monday 7th March 2011 were agreed by the committee and signed as a true record by the Chairman.

4.Election of Chairman.

- 4.1.The committee proposed that Cllr Sheila Lister should be re-elected for the forthcoming year.

It was agreed for Cllr Sheila Lister to be elected Chairman for the forthcoming year.

Election of Vice Chairman.

- 4.2. The committee proposed that Carol Baker should be Vice Chairman for the forthcoming year.

It was agreed for Carol Baker to be elected Vice Chairman for the forthcoming year.

Nominations for non-Councillor Committee members.

- 4.3 It was proposed for Sally Palmer, Vicky Mason and Carol Baker to be on the Recreation committee for the forthcoming year.

It was agreed for Sally Palmer, Vicky Mason and Carol Baker to be on the Recreation Committee for the forthcoming year.

- 4.4. Sally Palmer asked if the Youth council could nominate a representative and Cllr Sheila Lister asked if the Tea Dance Club could nominate a representative.

It was agreed for them both to ask for nominations from their prospective groups.

5. Opening event for the Teenage Assult Course.

- 5.1 Discussions took place regarding a "Fun Day" event to open the new equipment . It was suggested to have the Opening Event on Saturday 6th August at 11am -3pm, inviting various local groups to hold stalls. To advertise the event it was recommended to use posters and local radio stations with the committee providing a burger and cake stall to cover the cost of a toilet.

It was agreed to hold the opening event on Saturday 6th August 2011 between 11am and 3pm. It was agreed for Cllr Sheila Lister to contact local groups to invite them to hold stalls and to arrange the advertising. It was also agreed to invite former Deputy clerk Michelle Meyrick and former chairman Jerome Stockdale to the opening.

6. Open Spaces and other Play Areas.

- 6.1 Discussions took place regarding the way forward for the committee to take on other areas. A copy of the existing terms of reference and the former terms of reference for the Open Spaces Committee was circulated for information. The Town Clerk informed the Committee that they needed to consider the following:-

- Is the Recreation Ground ready to expand from a Project Development Committee dealing with just the Recreation Ground to doing the same job for other areas too? Or do they want to take on a more hands on role in respect of managing day to day maintenance? Or stay as they are.

- The new Play areas in the process of being taken on by the Town Council, could come under the Rec Committee.
- The possibility of taking back from the Finance Committee certain areas of open space i.e. Allotments, Cemetery, Churchyard, Northwell Pool.
- N.B. To then think about the make up of the Committee and its terms of reference, at what point do things need to be referred to Council?

The committee reviewed the terms of reference and discussed the possibility of taking on the responsibility of the two new areas at Merryweather Road and The Oaklands. The Camping Lands and Northwell Pool.

The committee are prepared to take on any project work for the two new areas at Merryweather Road and The Oaklands also the Camping Land and Northwell Pool.

The committee also discussed changing their committee name to encompass their new role. A suggestion was made to be known as the "Recreation Committee".

The committee agreed with the suggestion for the committee to be known as "Recreation Committee".

A further discussion took place relating to the two new play areas and the Camping land and Northwell Pool. The Town Clerk suggested composing an information pack as a starting point for the committee detailing grants and lottery funding etc.

It was agreed for the Town Clerk to compose an information pack as a starting point for the committee detailing grants and lottery funding etc.

7. Outstanding Projects.

7.1 CCTV: The Town Clerk has arranged a meeting with Grahame Green.

7.2 Dog Walking: The Town Clerk is in talks with four other Clerks in regards to sharing a Dog Warden.

7.3 Toilet/storage room: The committee requested that the gap between the toilets and the main gate is now fenced in properly. It was suggested to obtain quotes for a permanent solution for the fencing. A discussion also took place relating to the old toilet building. It was suggested to contact the Art department at Hamonds High School with regards to organising a competition to paint the building with the winning design.

It was agreed for Sally Palmer and Cllr. Amy Head to contact the school with regards to organising a competition to paint the old toilet building with the winning design.

7.4 MUGA: The money for this will be obtained from Sec 106 in relation to the Redland site.

8. Information only.

8.1 Cllr Sheila Lister reported the Friends of the Rec had arranged a fashion show for the 20th October.

9. Date of next meeting.

9.1. The next meeting will be held on Monday 11th July 2011.

The meeting closed at 8.00 p.m.

Chairman