



# ***SWAFFHAM TOWN COUNCIL***

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Office open Monday, Tuesday & Thursday 8.45am – 2pm, Friday 8.45am – 1pm (Closed Wednesday)

## **SWAFFHAM TOWN COUNCIL - NOTICE**

Councillors are hereby summoned to a Meeting of the Town Council to be held on **Wednesday 11<sup>th</sup> January 2006 at 6.45 p.m. in the Council Chamber in the Town Hall, Swaffham**

*(entry via the Cley Road entrance opposite the Oasis Centre)*

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop

**Town Clerk**

[Summons issued on 5<sup>th</sup> January 2006]

### ***DECLARATIONS OF INTEREST***

*Councillors please note that members are asked at the relevant point on the agenda to declare any interests they may have in any of the items on the agenda. The Parish Councils (Model Code of Conduct) Order 2001, requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed, ie; if a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest, then you must leave the meeting, and cannot seek to influence any decisions made.*

## **SWAFFHAM TOWN COUNCIL – AGENDA**

**for their full council meeting on Wednesday 11<sup>th</sup> January 2006 at 6.45pm in the Council Chamber, Town Hall, Swaffham**

### **1. To receive APOLOGIES & REASONS FOR ABSENCE.**

**To adjourn the meeting to allow members of the public to address the Town Council in a PUBLIC OPEN FORUM (Maximum of 15 minutes)**

### **2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.**

### **3. To receive and/or agree the MINUTES:**

3.1. \*To agree Wed. 14<sup>th</sup> December 2005 – Full Council.

### **4. To receive the MAYOR'S REPORT.**

4.1. To receive a report on the Civic Events attended by the Mayor.

4.2. To receive urgent reports at the Mayor's discretion - prior notice must be given.

### **5. To receive a POLICE REPORT – P.C. Partridge will be in attendance.**

### **6. To receive a report on “YOUTH INVOLVEMENT/ACTIVITIES FOR TEENAGERS” from Sally Palmer.**

### **7. To receive a report from THE TOWN CLERK:-**

7.1. To update councillors on ongoing business to include the following:-

(a) To receive report on Garden Science Trust use of Tumbler Hill allotments.

(b) To receive report on various other ongoing business as appropriate.

7.2. To receive Councillors questions on ongoing business for exchange of information only.

### **8. PLANNING/DEVELOPMENT CONTROL:**

#### **8.1. To receive notification of Decisions/Information from Breckland Council:-**

3PL/2005/1689/F Planning permission granted for Conservatory (glass roof), two dormer windows to rear and velux window to rear. 2 Church Mews. Mr. I Houston.	3PL/2005/1316/LB Listed Building Consent granted for an extension comprising self contained (Elderly Mentally Infirm) unit providing 16 bedrooms. Holmwood, 40 Whitecross. Integrated Nursing Homes Ltd.
3PL/2005/1535/F Planning permission granted for the erection of 3 town houses & associated works. Old Gasworks Site, Lynn Road/Shouldham Lane. Oakwood Property Service, Gamekeepers Cottage.	3PL/2005/1315/F Planning permission granted for an extension comprising of self contained (Elderly Mentally Infirm) unit providing 16 bedrooms. Holmwood, 40 Whitecross. Integrated Nursing Homes Ltd.
3PL/2005/1522/F Planning permission granted for resiting of approved house and garage 3PL/2004/0102/D. Tower Meadow Industrial Estate, Mr. D.J. Maclean.	3PL/2005/1368/F Planning permission granted for 3 industrial units. Land between Brocks Road and Turbine Way, Eco Tech Business Park. Mr. D. Cannon.
3PL/2005/1523/CU Planning permission granted for the Change of use to dental laboratory/denture clinic (retrospective). 25 a Market Place. Robert Fox.	

#### **8.2. To receive and consider the following planning applications:-**

3PL/2005/1841/F Erection of detached garage. 48 Montague Close. Ms P.F. Horneyard.	3PL/2005/1859/F Six terraced 2-storey units with new road access to Turbine Way & two 3-storey units to rear of site. Land adjacent Ecotech Centre, Turbine Way, Ecotech Business Park. RLMH Ltd.
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8.3. To receive and comment on any late applications received at the Mayor's discretion.

### **9. FINANCE:**

9.1. To approve Accounts for Payments for January 2006.

9.2. \*\*To receive and consider letter from Norfolk Constabulary regarding Swaffham Saturday Auction.

9.3. \*\* To receive and consider request for Charity Stall on 25<sup>th</sup> February 2006 from Scallywags.

9.4. \*\* To receive and consider a letter from Paul Green regarding Old Youth Centre, Campingland.

9.5. \*\*To receive and consider request from Friends of Swaffham Museum for use of Recreation Ground for the Annual Fun Day and Classic Car Cavalcade on Sunday 4<sup>th</sup> June 2006.

9.6. \*\*To receive & consider request from Mrs. Marian Clements for a street light at corner of Filby Rd/Hamonds High Sch:

## **10. To receive progress report on the JUBILEE HERITAGE PLAN.**

10.1. To receive the following items for information only:-

- (a) \*\*To record receipt of minutes/reports from Icen Partnership.
- (b) \*\*To record receipt of minutes from Mott MacDonald re Town Centre Enhancement.

10.2. To receive a report re the ongoing Museum project.

10.3. To receive progress report from the Town Clerk on the outstanding works at the Town Hall extension.

## **11. To receive GENERAL CORRESPONDENCE:**

11.1\*\* To receive the following correspondence for information only:-

- (a) \*\*To receive reply to correspondence from Mr. Michael Staines regarding footpath registration.
- (b) \*\*To receive letter and brochure from Stadt Hemmoor.
- (c) To receive any late correspondence for information only.

11.2 \*\*To receive and consider letter from Swaffham Museum regarding a mural at Cley Road entrance to Town Hall.

11.3.\*\*To receive and consider circular letter regarding Standards of Conduct in English Local Government: The Future (also record receipt of the 85 page discussion paper).

11.4.\*\*To receive & consider request from Blood Donors for permission to erect banner outside Town Hall (6 dates).

11.5.\*\*To receive and consider letter

## **12. REPORTS BY REPRESENTATIVES OF OUTSIDE BODIES.**

12.1. To receive Community Group, Club, Charity, Society or Agency reports.

## **13. BRECKLAND COUNCIL.**

13.1.\*\*To receive the following Breckland correspondence for information only:-

- (a) \*\*To receive Breckland Council Business Plan 2004 – 2010 Revised Version December 2005.
- (b) To receive late correspondence for information only.

13.2.\*\*To receive and consider circular and executive summary of Business Plan for a Rural Enterprise Valley for comment by Friday 13<sup>th</sup> January 2006.

13.3. To consider the general untidy condition and ownership of the Shambles.

13.4. To receive Breckland Councillor reports.

## **14. NORFOLK COUNTY COUNCIL.**

14.1.\*\*To receive the following County Council correspondence for information only:-

- (a)\*\*To receive notification of A1065 London Street – Resurfacing Works.
- (b)\*\*To record receipt of Protocol for the Consideration of Unauthorised Encampments – Norfolk Gypsy & Traveller Liaison Group.
- (b) To receive late Correspondence for information only.

14.2. \*\*To receive circular notification of consultation period 19<sup>th</sup> December 2005 to 13<sup>th</sup> February 2006 regarding Core Strategy: Issues and Options Stage – Norfolk Minerals and Waste Development Framework.

14.3.\*\*To receive and consider Theatre Street improvements consultation document.

14.4. To receive County Councillor report.

## **15 To notify of the DATES and changes of forthcoming meetings & receive any items to include on the AGENDAS OF THE FOLLOWING MEETINGS:-**

15.1. Wednesday 18<sup>th</sup> January 2005 at 7.00pm (*in the Assembly Rooms*) to discuss the future of Icen Partnership 2007 – 2012.

15.2. Wednesday 8<sup>th</sup> February 2006 at 7.00pm Full Council (*in the Council Chamber*)

## **16 ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960 – following the exclusion of the public and press:**

16.1. To receive and consider brief report from the Town Clerk.

\*Indicates where copies have been circulated to Town Councillors previously.

\*\*Indicates where copies have been circulated to Town Councillors recently.