



SWAFFHAM TOWN COUNCIL

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Office open Monday, Tuesday & Thursday 8.45am – 2pm, Friday 8.45am – 1pm (Closed Wednesday)

SWAFFHAM TOWN COUNCIL - NOTICE

Councillors are hereby summoned to an extraordinary meeting of the Town Council to be held on **Wednesday 13th January 2010 at 6.45 p.m.** at the Town Hall, Swaffham

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop
Town Clerk

[Summons issued on Tuesday 5th January 2010]

1. To receive **APOLOGIES** and reasons for absence.
2. To receive **DECLARATIONS OF INTEREST** for items included on the agenda.

To adjourn the meeting to allow members of the public to address the Town Council in a PUBLIC OPEN FORUM (Maximum of 15 minutes)

3. To receive and consider report and recommendations from the Public Toilet Working Group in relation to the **COMMUNITY TOILET SCHEME** by the Town Clerk.
 - 3.1 Community Toilet Scheme – implementation/practicalities.
 - 3.2 Service delivery agreement for public toilets.
 - 3.3 Impact of managing public toilets on Town Council staff.
 - 3.4 Morals and responsibility, financial implications, who pays, who should pay?
 - 3.5 Consultation to date and possible areas of improvement.
 - 3.6 Letters received from residents, local businesses and media interest.
 - 3.7 Petition against the closure of public toilets.
 - 3.8 Recommendations for action in relation to the public toilets.
4. To answer any outstanding issues raised in the PUBLIC OPEN FORUM not answered within the report and the subsequent debate.
5. To receive brief summary by the Town Clerk and concluding comments from the Mayor.

