



SWAFFHAM TOWN COUNCIL

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Office open Monday, Tuesday & Thursday 8.45am – 2pm, Friday 8.45am – 1pm (Closed Wednesday)

SWAFFHAM TOWN COUNCIL - NOTICE

Councillors are hereby summoned to an extraordinary meeting of the full Council meeting of the Town Council to be held on **Monday 18th July 2011 at 7.00 p.m.** at the Town Hall, Swaffham

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop

Town Clerk

[Summons issued on 13th July 2011]

DECLARATIONS OF INTEREST

Councillors please note that members are asked at the relevant point on the agenda to declare any interests they may have in any of the items on the agenda. The Local Authorities (Model Code of Conduct) Order 2007 adopted by the Town Council on 16th May 2007 (and amended on 10th December 2008) requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest.

AGENDA

1. To receive apologies and reasons for absence.
2. To receive Declarations of Interest.
3. To receive and discuss Public Toilet Working Group Report.
4. To decide whether to have cleaning contractors or Town Council staff cleaning toilets; to subsequently agree to go out to tender or recruit the necessary staff.
5. To decide whether to use some of the capital reserve to put in turnstiles and meters to accept a charge for the public toilets and to confirm the amount of charge.
6. To decide whether to use the manufacturers to bring the toilets up to a higher standard prior to any change being made.
7. To act on any other part of the report received from the Toilet Working Group as necessary.

