

SWAFFHAM TOWN COUNCIL

Minutes of the Full Council meeting held on Wednesday 14th December 2005 at 6.45p.m. in the Council Chamber, Town Hall, Swaffham.

Present: Mayor Cllr J. Stockdale

Councillors: - Mrs C Baker, Mr D. Butters, Mrs P. Buxton, Mr D Cannon,
Mr P. Darby, Mrs F Mann, Mrs A. Greaves, Mrs S. Lister,
Mrs S Matthews, Mr I Sherwood, Mr L. Wise.
Mrs Mann

Town Clerk: - Mr R. Bishop
Deputy Town Clerk: - Mrs M. Meyrick
Norfolk Constabulary:- PC Andy Partridge

Public: - 8

908. APOLOGIES & REASONS FOR ABSENCE.

908.1. Cllr Matthews gave apologise for being late, attending adoption appeals.

908.2. Cllr Mann reported that she will be leaving this meeting as she has to attend another meeting in Norwich but wishes to make a statement.

The Mayor stated that he had been informed of the reasons for Cllr Mann to make a statement and stated that he was not happy with those reasons. The Mayor stated that he felt Councillors should give preference to a Town Council meeting as they are summoned to attend as in Standing Orders.

There followed a brief discussion which the Mayor concluded by stating that apologies and their reasons for absence should be formally approved by Council.

It was agreed to allow Cllr Mann make her statement to the Council.

Cllr Mann I wish to make a public statement on the decisions made at the Finance Meeting last Wednesday. I want to state how dismayed I feel by the majority of Swaffham Town Councillors to vote in favour of taking out a public works loan of £125,000. I sincerely hope that the Councillors that voted for this are prepared to stand up to the electorate.

THE MEETING WAS ADJOURNED AT 6.55p.m.

THE MEETING WAS RECONVENED AT 6.58p.m.

909. DECLARATIONS OF INTEREST – for items included on the Agenda.

909.1. Cllr Darby declared an interest on item 914.1. (d) as he is a trustee on the Garden Science Trust.

909.2. Cllrs Baker, Darby and Emmerson declared an interest on item 915.2., (Museum planning application) as they are all directors of the Museum.

909.3. Cllr Stockdale declared an interest on item 916.8.

910. MINUTES – WEDNESDAY 9th November 2005

910.1. The minutes of the 9th November 2005 Full Town Council Meeting minutes were agreed and signed as a true record by the Mayor.

911. To receive the MAYOR'S REPORT.

911.1. The Mayor thanked Cllr Lister for attending the King's Lynn reception with him last Thursday.

911.2. Cllr Dave Cannon wished to make a suggestion with regards to the new Roundabout and access to Cley Road. This week he has had a number of phone calls with regards to the slip road to come down Cley road. The problem appears to be that once someone is parked on the arrow, people coming from London Street are confused.

It was agreed to suspend standing orders to allow Icen Partnership Chairman Tony Dickens to speak on this issue.

Mr Dickens informed the Council that Mott Macdonald have informed the Highways department of this matter and will be put right.

Cllr Cannon also mentioned that to encourage the public to use of Theatre car park more the paving and the lighting would have to be improved. The Clerk informed the Council that Mott Macdonald have been directed by the Highways Agency to carry out a feasibility study on this issue.

912. POLICE MATTERS

912.1. P. C. A. Partridge reported that there have been 48 crimes since the last meeting. These included common assault, burglary, theft, shoplifting, criminal damage, criminal damage to dwelling, criminal damage to vehicle, harassment, making off without payment, ABH, burglary dwelling, theft by employee, theft of automatic machine.

The Partnership is amalgamating, Swaffham is low on the crime figures but we must make Swaffham voice heard within these partnership meetings.

Councillors expressed that they were disappointed in the police on the lack of consultation, there were no option to keep the status quo as it is with regards the merger. We need to keep the Norfolk constabulary.

912.2. A letter had been received today and circulated to Councillors from the Norfolk Constabulary, Western Area Traffic Manager Mr. Dave Addison which relates to the legality and future regulation or legalisation of the Swaffham Saturday Auction.

It was agreed to place this matter on the next Full Council agenda for consideration.

912.3. The Clerk reported that the problem areas of the Churchyard have now been cleared by our outside staff. This matter was delayed, as we were trying to co-ordinate the work with our tree surgeon David Machin doing other work in the churchyard to save on cost.

Cllr Lister thanked PC Partridge for his help with the Christmas light switch on.

913. PRESENTATION FROM DR NATASHA HUTCHINSON

The Mayor welcomed to the meeting Dr Natasha Hutchinson who is the Museum Development Officer for the county of Norfolk. Her role is to support independent museums in Norfolk. There are 250 museums across the region of the east of England. 165 have achieved registered status in terms of care, management etc. 60% of the

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museums in the region are independent and more often than not the independent museums are run by volunteers. Swaffham is a museum that has achieved registered status before it won the Objective 2 grant. Swaffham museum will be going for an accreditation status when it re-opens. At the moment it is very difficult to see if it is inspiring to learn as it is closed but there are a lot of things happening behind the scenes for example the card catalogue was turned into a computer catalogue. The museum curator is working on a town trail there and there is also a number of training courses the volunteers have been sent on. There is a series of loan boxes that get sent out to local schools to help with the learning of subjects. A number of other elements such as the Big Draw to illustrate drawings and the Hamond's High School competition were carried out. The museum is also working in partnership with other organisations in the area and it needs to be seen as a cultural resource to help it grow.

Cllr Sherwood – Where does the funding come from i.e. local authorities is that the county? Will any of the support be financial? Do you have an example of any other independent museums that are funded by Town Councils?

Dr Hutchinson – There are some that have Town Council funding and some have local authority. There is a museum development fund which will assist in partnership funding. Diss museum provides an honorarium for the curator. Most of the market town museums have a relationship with the town council.

914. TOWN CLERK REPORT:-

914.1. A copy of the minutes and the response to Breckland Council from the Planning Committee meeting on 24th November 2005 were circulated to Councillors..

914.2. Report on SLCC Regional Training Day at Lynford Hall on 22nd November 2005
The Clerk attended an SLCC regional training day at Lynford Hall that was attended by over 100 people. This event looked closely at the Governments new Cleaner Neighbourhoods & Environment Act. There were representatives from Defra, the SLCC National Executive and from various experienced Clerks; giving examples of good practice from the four counties in the Eastern Region. On the spot fines for things like dog fouling or fly tipping are a possibility after April next year, these are discretionary powers, but a useful addition to the management of open spaces and public areas. There will be guidance to Town and Parish Councils circulated by Defra in the spring.

914.3. Report regarding negotiations for Swimming Pool Land.

In discussions that took place below the line at the December meeting the Council gave instructions to clarify certain points and continue negotiations as there were some issues that they were unhappy with. The extra information obtained was reported at item 922.1. with the exclusion of the public and press. The land owners have been extremely co-operative and receptive to clarifying the detail and trying to accommodate the wishes of the Council in order to make the land purchase possible. The price of the two acres of land remains at £70,000 as publicised last week at the budget meeting. All other details will be made available subject to not compromising the contract for the land purchase and of course the Council agreeing to the details.

914.4. Report on Garden Science Trust use of Tumbler Hill allotments.

There will be a meeting next Tuesday morning with representatives of the Garden Science Trust, Breckland Council Planning Department and the Deputy Mayor who is now a trustee

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of the Science Trust. Things are moving forward at last in respect of using vacant allotment land at Tumbler Hill.

914.5. Report on progress with Bollards agreement with Norfolk County Council & local arrangement for drainage of allotments.

Norfolk County Council has not accepted the amendment to the bollard agreement regarding reimbursing insurance costs. The removable bollards are being placed to accommodate the Saturday Market, so it is down the Town Council to indemnify the County Council for their loss or damage. The new agreement will come into force in the new-year.

In the case of a local drainage arrangement, this would be with Jason Glasspoole of the County Council Highways department. There is a problem in the cul-de-sac opposite the Days Field allotment entrance. When there is torrential rain the water drains from our allotments across the road into the cul-de-sac, adding to a local surface water flooding problem. The water comes from three other directions too, but Mr Glasspoole would like to try and alleviate this problem by digging a drainage ditch with a soak-away just inside the gate of the allotments. This would be a trial to see if it relieves part of the problem, if it does then a more permanent drainage solution would be put in place.

It was unanimously agreed for Norfolk County Council Highways department establish a drainage ditch on the entrance to Days Field allotment.

914.6. The Clerk reminded Councillors that the office is only open on Monday and Tuesday next week. Whilst the staff will be at work on Wednesday the office will be closed to the public, getting things in order for the Christmas break. Councillors were given an open invitation to have a drink with staff at the Town Hall anytime between 9am and 2pm on Monday or Tuesday.

The office will re-open on Tuesday 3rd January 2006.

915. PLANNING/DEVELOPMENT CONTROL:

915.1. Notification of Decisions.

3PL/2005/1325/F Planning permission granted for the Conversion of property to 2 dwellings (change of use ref: 3PL/2002/1126/CU) – 2a Ash Close. Mr. M. Ready	3PL/2005/1460/F Planning permission granted for 4 residential caravans for farm staff (renewal). Evergreen Farm, South Pickenham Road. M.J. & J.A. Easey.
3PL/2005/1434/CU Planning permission for the change of use from store to store and sales. 7 Cley Road. Mr. Malcolm & Mr. Ralph Cross.	3PL/2005/1436/F Planning permission granted for an extension to 30 Oaklands. N. Anderson Esq.
3PL/2005/1456/F Planning permission for the conversion of one garage to bedroom. 4 Merryweather Road. Mr. & Mrs. J. Gladd.	3PL/2005/1044/F Planning permission granted for the erection of detached bungalow with garage. Banham Poultry Ltd
3PL/2005/1512/LB Listed building consent for replacing entrance door, to provide disabled access. 1 Plowright Place. Mr. D. Hinks.	3PL/2005/1420/CU Planning permission granted for change of use to tattoo parlour. 95 Market Place. Victor Manuel Pinto Silva.

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915.2. Planning Applications:-

3PL/2005/1623/O Erection of two dwellings. Sandringham Way. Breckland Council (STC Planning Committee – NO OBJECTION)	3PL/2005/1675/F Proposed conversion of existing barn to 2 no. holiday lets and garage. Pedlars Home Stables, Norwich Road. Miss Pam Brackley.(STC Planning Committee– NO OBJECTION)
3PL/2005/1689/F Conservatory (glass roof), two dormer windows to rear and velux window to rear. 2 Church Mews. I. Houston. NO OBJECTION	3PL/2005/1700/F Extension. 51 Mill Farm Nurseries. Mr. & Mrs. Allen. NO OBJECTION
3PL/2005/1705/F Extension/Phase II (revision to previously approved scheme 3PL/2005/0113/F) The Paddocks, Cley Road. Dr. S. Kaushal. OBJECTION - 8 for, 1 against & 1 abstention. The Council objects to this application on the grounds of overdeveloping the site thus reducing an already cramped staff & visitor parking area.	3PL/2005/1738/F Proposed extension Phase III. The Paddocks, Cley Road. Sr. S. Kaushal OBJECTION - 8 for, 1 against & 1 abstention. The Council objects to this application on the grounds of overdeveloping the site thus reducing an already cramped staff & visitor parking area.
3PL/2005/1769/LB Replacement entrance doors. Manor Farm Medical Centre, Mangate Street. Dr. Skinner & Partners NO OBJECTION	3AG/2005/0013/AG Amendment to grain and general farm storage building. Little Thorns Farms Lynn Road. Rutterford Bros. NO OBJECTION
3PL/2005/1818/F Refurbishment of redundant town hall as Swaffham Museum. Swaffham Town Council, 4 London Street. NO OBJECTION	3PL/2005/1819/LB Renovation & refurbishment with internal alterations to provide Swaffham Museum. Swaffham Town Council, 4 London Street. NO OBJECTION
3PL/2005/1578/LB Various amendments – Extension to dwelling – Mr & Mrs R. Chapman, Glaisedale House, 23 Station Street – NO OBJECTION	3PL/2005/1783/F To erect concrete sectional garage for domestic use – Mr & Mrs Webber, 18 Longfields - NO OBJECTION

915.3. Notification of various Tree Preservation Orders was received.

List as follows:-

- Manor House, Norwich Road No 67
- Swaffham Rugby Club, North Pickenham Rd No 66
- The Campinglands, Swaffham Town Council No 61
- Holmwood House, Whitecross Rd No 62
- The Barn, Whitecross Rd No 63
- The Convent of the Sacred Heart, Mangate St No 58
- 33 Oakleigh Drive No 56
- Manor Farm, Norwich Rd No 59
- 59 Montague Close No. 71

916. FINANCE:

916.1. Recommendation from the Finance Committee for the 2006/07 Precept.

The Tax Base for 2006/07 came through on Friday afternoon last week, as expected it had increased to 2395.91 but this was only an increase of 5.07 on last year. The recommendation from the Budget meeting last Wednesday was for an increase of £10,000 to give a Precept of £147,500 which is £61.56 at Band D, this is an increase of £4.05 a year or 8p per week (a slightly improved 7.05%). Cllr Emmerson proposed and Cllr Buxton seconded to agree an increase of £10,000 to give a Precept of £147,500 which is £61.56 at Band D.

It was agreed for an increase of £10,000 to give a Precept of £147,500 for the year 2006/07.

916.2. Report from the Town Clerk re- the visit from H.M. Customs & Excise (VAT) on 15th November 2005.

The Council had their first visit from the VAT man for some 18 years on 15th November. The last three years of the administration were looked at and no major problems were found at all. The only thing that was picked up on was relating to the service that the Council gives in administering the Relief in Need Charity. Vat should be charged to the charity at the standard rate each year. Amongst the accounts to be paid for this month is a payment of approximately £600 which is based on the past 4 years of administration, as charged on one invoice. Other than that the Town Council received a clean bill of health.

916.3. Report from the Town Clerk regarding letter from Norfolk Property Consultants Ltd.

There has been a long standing dispute with Norfolk County Council and Norfolk Property Consultants Ltd regarding an outstanding invoice raised after the purchase of the old Community Centre some three years ago. The Invoice for £5,455.44 related to maintenance costs the County claimed were previously uncharged, but it was stated that these charges should have been disclosed when negotiations for the purchase were on-going, as this would have affected the final price agreed. The letter dated 24th November confirms that the charges described in the above invoice will not be pursued.

916.4. Report from the Town Clerk in respect of electricity supply to the Buttercross.

The Council are aware that the electricity supply to the Buttercross has been cut off following the works to the town centre. Apparently the supply was never charged, even though the connection was to a street lamp that the Town Council actually pays for the electricity, this is for an unmeasured supply.

It was agreed that the cost of restoring the electricity supply be sought and brought to a future meeting.

916.5. Letter regarding Transport Information Boards from WN & B Rural Transport Partnership.

A letter was received and circulated to Councillors asking if the Council would be interested in taking one of these Transport Information Boards.

It was agreed not to obtain an information board from the WN & B Rural Transport Partnership but to send a Thank you letter to them for their kind offer.

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916.6. Deduction of Market Rent from G.N. Hunt Tools.

The monthly rent for this trader is £189 and he has made a deduction of £40. The Town Clerk made the trader aware that he should not make a reduction in this way, as he should first refer the matter to the Council via the Market Superintendent. That aside, the Market Superintendent confirms that the trader was inconvenienced and recommends that the reduction of £40 is fair in the circumstances.

It was agreed to allow a deduction of £40 to the rent of the inconvenienced market trader.

916.7. Request for a street light - footpath linking Heathlands with Watton Rd – Mr&Mrs. Samaden. A letter has been received and circulated to Councillors requesting a street light. There followed a short discussion.

It was agreed for the Clerk to research costings of new lighting columns and to bring that information to a future meeting.

916.8. Accounts for Payments for December 2005.

The list of Accounts for payment was circulated to Councillors. Cllr Buxton proposed to accept the accounts. See Appendix 2.

It was unanimously agreed to accept the accounts as listed.

916.9. Recommendations from Open Spaces & Amenities Committee.

- a. To discuss the issue of dialogue being started with the diocese to discuss the future maintenance of the closed churchyard
- b. To not replace the Town Crier position but put the decision in abeyance
- c. To challenge the householder over ownership of the Town Pound
- d. To carry out research for a grant application to the Town Estate to improve the mechanism of the Town Clock
- e. To hold a Market Committee meeting in the first quarter of 2006 to look at ways of rebuilding the Market after the Town Centre Regeneration Work is finished
- f. To engage a Quantity Surveyor out of this years budget for the Cemetery to cost out the necessary refurbishment to the chapel and other works at the Cemetery
- g. To send out a letter inviting residents to comment on the Northwell Pool project. The letter to outline possible improvements and then organise a public meeting where they can discuss the issues raised.
- h. To continue with researching the allotment sites by completing a review
- i. All other issues contained within the committee until such a time there is a need to bring them to full council.

All the above recommendations were agreed en bloc and the Town Clerk was given discretion to place these items on future agendas as appropriate.

916.10. To receive and consider amended date for Air Training Corps for fundraising stall.

The previous request for a fundraising stall was granted for 19th November. Unfortunately this was found to be inconvenient; an alternative date has been requested for Saturday 25th February. It is recommended that the alternative date is approved without charge.

It was agreed to allow the Air Training Corps to have a market stall free of charge on the 25th February.

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916.11. Request from Swaffham Women's Institute to provide a bench.

The letter has been received and circulated to Councillors requesting permission to place a bench in the town centre. The Afternoon Women's Institute is closing down December 2005 and would like to be remembered. The bench would be of the Council's choosing to

the value of approximately £500 to £600, also to place a plaque with the Institute's name on the bench. Cllr Greaves proposed and Cllr Sherwood seconded to agree in principle.

It was agreed in principle to allow the Swaffham Afternoon Women's Institute to place a bench in the town centre but the detail to go to the Open Spaces Committee to discuss and agree.

917. JUBILEE HERITAGE PLAN.

917.1. The minutes/reports from Icen Partnership were circulated to all Councillors.

917.2. The Minutes from Mott MacDonald re Town Centre Enhancement were circulated to all Councillors.

917.3. Report on the ongoing Museum project.

The tendering process is taking place in parallel to the planning process. It is hoped to have a revised timetable for this project early in the new-year.

917.4. Progress report from the Town Clerk on the outstanding works at the Town Hall extension.

Copies of recent correspondence with the Access Group have been circulated to Councillors including one further letter placed on the table from the Chairman Tony Dickens. There is another letter from Excelsior Lifts Ltd which states their position as far as load in the lift, this is clearly sufficient for a person in a wheelchair, the wheelchair itself and a carer. As Tony Dickens rightly points out Part M of the Building Regulations clearly states that the width of the current lifting platform has to be 1100mm wide to meet the standard required to take a person in a wheelchair and a carer. Whilst the lifting platform clearly meets DDA regulations for an unaccompanied person in a wheelchair further clarification from Excelsior on this point is needed as the representative stated certain things on site that, were not repeated in writing.

918. GENERAL CORRESPONDENCE:

918.1. An e-mail and reply from Monika Riegar-Ridd with regards to the Christmas Lights have been circulated to Councillors.

918.2. A letter has been received and circulated to Councillors from the East Anglia's Children Hospices thanking the Council of the donation of £250 in lieu of work carried out by Wayland Prison on the Town sign.

918.3. A letter has been received and circulated to Councillors from Mr. Michael Staines regarding right of way to the lane by the Water Tower. **This** letter has been carried forward from last months meeting. This potential right of way is not registered on the definitive footpath map of the town. Mr. Staines is looking for advice as to the best way to proceed. Cllr Sherwood proposed Cllr Emmerson seconded that the Town Council's responsibility to gain a footpath for this.

It was agreed to work in partnership with Mr Staines and for the Town Council to take on the responsibility of registering this footpath as a right of way.

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918.4. A letter from Mr. P. While has been received and circulated to Councillors along with a reply from the Town Clerk regarding provision for buses in Swaffham.

918.5. A letter from Mrs. M. Thorp has been received and circulated to Councillors regarding the Festival of Remembrance Service. In addition to the correspondence in the Councillors pack copies of an exchange of e-mails with Mrs. Thorp was placed on the table.

918.6. A letter from Mrs. E. Woolley has been received and circulated to Councillors along with the reply from the Town Clerk regarding retrospective planning applications.

918.7. A letter has been received and circulated to Councillors from allotment holder Mr. M. Howlett. He is requesting permission to erect a hexagonal shed of timber/plastic construction (totally portable) height 3m with 4m diameter on the Shoulder of Mutton allotments. He also requested permission to put two five bar gates with new posts and fence.

<p>It was agreed to allow Mr Howlett erect 3mx4m diameter shed along with 2 five bar gates, new posts and fence on his allotment on the Shoulder of Mutton.</p>
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919. REPORTS BY REPRESENTATIVES OF OUTSIDE BODIES.

919.1. Health Forum report from Cllr Buxton.

The main speaker for the Health Forum last month was from Myguide. I had previously attended two meetings from Myguide which is a new government initiative to allow people better access to e-mail and the internet. It is being piloted in the New Year and Swaffham is one of the five areas selected. There will be free tuition for people who have not previously had experience of computers. This will be done through adult education and the library mainly at the community centre.

919.2. Rural Transport Partnership report from Cllr Buxton.

The future of the RTP is still not clear but should be by the time of the next meeting in January. Four applications for money from the delegated fund were agreed: Sporle village transport, Great Massingham, Banham Wheels and the King's Lynn Lions.

919.3. Norfolk Local Transport Plan report from Cllr Buxton.

As agreed I attended the Local Transport Plan consultation. This is the second plan and runs for the next five years from 2006 to 2011. There were two presentations and a workshop. The funding was explained together with details of expenditure and costs. Priorities were discussed and it is clear that the problems in Norfolk are understood but cannot all be dealt with. Those participating indicated their priorities and these were noted. There will be a report issued later following the four consultations. I did, of course, mention the Swaffham relief road but it was clear that we have already received some of the benefits of current funding compared with some other areas.

920. BRECKLAND COUNCIL.

920.1. Street naming and numbering details have been received for the former Gas Works site. They will be known as Mill View Terrace, Lynn Road.

920.2. A briefing paper from Serco detailing each service that is provided within the Breckland District has been received and circulated to Councillors.

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920.3. A letter from Monika Riegar-Ridd to William Nunn, Breckland Council leader has been received and circulated to Councillors regarding £66 million PFI agreement for Leisure.

920.4. A letter has been received and circulated to Councillors from C.A. Peel of Shipdham, who had their car vandalised in Theatre Street Car Park. A copy of the Town Clerk's response was also circulated.

(The following two items were b/fwd from last meeting item 13.2 & 13.3.)

920.5. Information regarding an 'Open Spaces Audit'.

Comments of the Town Council are requested by the 31st January 2006 on the following:-

- 1) Are there any areas of open space that have been missed (e.g. sports pitches, children's play areas, amenity open space areas)?
- 2) What are your views on current provision?
- 3) What are your views on future demand for open space?

<p>It was agreed for Cllr Butters to look at this audit and in conjunction with the Town Clerk to reply on behalf of the Town Council.</p>

920.6. A letter has been received and circulated to Councillors from Asset Manager Ray Johnson re-Public Toilets.

The letter from Ray Johnson highlighted the fact that refurbishment of the toilets is to take place very soon, also that Breckland members are looking to transfer the refurbished to the town together with a commuted sum to cover the cleaning and maintenance. To date a meeting has not yet been arranged to discuss the standard of such a refurbishment, as the intention was to schedule the work between Christmas and Easter. The Town Council have not yet discussed the principle of taking on the public toilets and until such information is available, it would not be possible to consider this as an option.

921. NORFOLK COUNTY COUNCIL.

921.1. Notification from Mott MacDonald has been received and circulated to Councillors detailing 'passing bays' that are to be placed on the C118 Whitegate Road, Sporle has been

921.2. Notification has been received and circulated to Councillors detailing new Traffic Regulations and Speed Limit Orders for Swaffham Town Centre.

921.3. A circular has been received and distributed to Councillors relating to consultation on County Council budget for 2006/07 giving details of the timetable and process.

921.4. Notification has been received and circulated to Councillors detailing a consultation on Draft Rights of Way Improvement Plan 2006-2016.

921.5. Details of the Theatre Street Access improvements have been received from Mott MacDonald. As it is a lengthy document it will need to be placed on a future agenda.

(The following 2 items were b/fwd from last meeting item 14.4 & 14.5)

921.6. A draft Statement of Community Involvement: Minerals & Waste Development Framework was received. Comments are required by 19th December.

921.7. Correspondence has been received and circulated to Councillors from Mr. Paul Green regarding the bus shelter at the Tourist Information Centre. There was a further letter from Paul Green placed on the table. These delays could jeopardize the replacement of the temporary shelter at this location. The Clerk has tried to clarify the position of ownership with Breckland Council regarding the area outside the toilets and

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TIC, also with County Council in respect of the highway land. There seems to be an area of land that is similar in terms of ownership to that in the Shambles, possibly under the jurisdiction of the Lord of the Manor. The new shelter is now built and in storage, as soon as the location is agreed it can be placed in position and the temporary shelter removed.

Cllr Darby proposed and Cllr Sherwood seconded the bus shelter be placed in the position previously agreed.

It was unanimously agreed to inform Norfolk County Council to place the bus shelter by the Tourist Information Centre in the position previously agreed.

921.8. County Councillor report.

There will be an assessment taking place on a crossing for London Street. It was reported that to enable the County Council to carry on the services they are currently doing their part of the council tax will have to be put up by eleven and a half percent.

The organisation of policing is changing which have 3 priorities they will be tackling this year. There was concern shown that the local crime prevention group are not getting supporting the police on a local level. The group is not getting any moral support from higher up the ladder.

922. To notify of the DATES and changes of forthcoming meetings & receive any items to include on the AGENDAS OF THE FOLLOWING MEETINGS:-

922.1. Wed 11th January 2006 at 7.00pm Full Council (*in the Council Chamber*)

922.2. Wednesday 18th January 2005 at 7.00pm (*in the Assembly Rooms*) to discuss the future of Icen Partnership 2007 – 2012.

922. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960

922.1. Contractual details regarding potential land purchase.

A copy of the recent correspondence confirming the terms and conditions of the proposed land purchase was circulated to Councillors. It is believed that this addresses all the issues and concerns that were raised at the last Council meeting. The Clerk recommended that the Council proceed.

Cllr Sherwood proposed and Cllr Lister seconded an amendment that if it doesn't happen within 5 years the money drawn back.

The vote was lost with 4 votes for and 7 against.

Cllr Cannon proposed and Cllr Buxton seconded to go ahead with the land purchase.

It was agreed with 7 votes for, 2 against and 3 abstentions for the Council to proceed with the land purchase along with the terms and conditions agreed.

The meeting closed at 9.12p.m.

Chairman.....

Appendix 1.

Marion Clements – I commend the work done between Southfields and Greenhoe on the pavement, they are much smoother. I have spoken to Shirley Matthews regarding the street lights as they are not adequate, this needs looking into.