

SWAFFHAM TOWN COUNCIL

Minutes of Extraordinary Meeting held on Tuesday 30th June 2009 at 5.30p.m. in the Council Chamber, Town Hall, Swaffham.

Present: Mayor Cllr D. Harman

Councillors: - Mr D. Butters, Mr P. Darby, Mr F. Sharpe, Mrs S Matthews,
Mr I. Sherwood, Mrs J. Skinner, Mrs P. Wade, Mr D. Wickerson.
(Mrs C Baker 5.38p.m)

Town Clerk: - Mr R Bishop
Assistant Town Clerk: - Mrs R Noble

Public: - 0

1522. APOLOGIES FOR ABSENCE

- 1522.1. Cllr. C Gunner – Holiday
- 1522.2. Cllr. S Lister – Family Commitments
- 1522.3. Cllr T. Jennison – Family Commitments

1523. DECLARATIONS OF INTEREST

- 1523.1. Cllr. P Darby declared a personal interest on item 1525.1, 2, & 3 as an allotment holder.
- 1523.2. Cllr. I Sherwood declared a personal interest on item 1525.1, 2 & 3 as an allotment holder.
- 1523.3. Cllr. C Baker declared a pecuniary interest on item 1525.1 as a personal friend has expressed an interest in purchasing the Shoulder of Mutton site.

1524. END OF YEAR ACCOUNTS & ANNUAL STATEMENT OF ACCOUNTS FOR 2008/09

1524.1. The Statement of Accounts for 2008/09 Section 1 and the Income and Expenditure for 2008/09 were circulated to all Councillors. Following a report by the Town Clerk and a short discussion on the account figures it was agreed to accept the figures as issued.

It was unanimously agreed to accept the account figures for 2008/09 as issued.

1524.2. The Annual Governance Statement Section 2 was circulated to all Councillors. It was agreed, Yes to items 1 – 8 and it was agreed item 9 relating to Trust Funds was not applicable.

It was unanimously agreed that items 1 – 8 of the Annual Governance Statement were Yes and item 9 relating to Trust Funds was not applicable.

1525. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960 – following the exclusion of the public and press:

1525.1. A report and correspondence was circulated to all Councillors regarding the proposed sale of allotment land with various options. This was debated in relation to two previous reports prepared by Brown & Co.

There followed a lengthy discussion related to the former allotment site at Shoulder of Mutton. Cllr. Wickerson proposed and Cllr. Darby seconded to go out to tender without any options on Shoulder of Mutton using W. F. Smith & Co.

Cllr C. Baker left the room at this point declaring a pecuniary interest.

It was agreed with 7 votes for and 1 against to go to tender without any options for Shoulder of Mutton using W. F. Smith & Co. It was further agreed not to consider any further options until consideration had been given to the tenders. A cut off date of 30th September was agreed subject to this being agreed by W.F. Smith & Co.

The Town Clerk was instructed to circulate the costs relating to the tender documents at the Town Council meeting on Wednesday 8th July.

The Town Clerk was instructed to arrange an Extraordinary meeting to discuss the draft tender documents once they have been received.

Cllr C. Baker returned to the meeting.

1525.2 Following a further discussion relating to the former allotment site at Days Field Cllr. D Wickerson proposed and Cllr. P Darby seconded to go with option A, to wait for the outcome of the LDF site specific proposals from Breckland Council which is due to be concluded in the autumn (September/ October) later this year.

It was unanimously agreed to go with option A, to wait for the outcome of the LDF site specific proposals from Breckland Council. It was further agreed not to rule out any options until this detail is known.

1525.3 The Town Clerk recommended that a press release giving details of the Council's plans be issued prior to circulating tender documents and advertising in the local press for expressions of interest. This could be done immediately or coincide with the release of the tender documents.

It was unanimously agreed for the Clerk to prepare a draft press release for the Council to consider at a further extraordinary meeting.

Meeting Closed at 6.45p.m.

Chairman